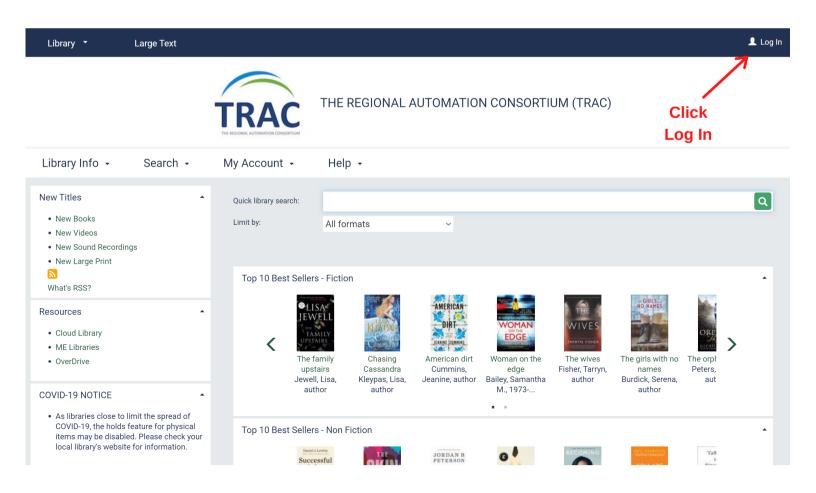
How To Search For Books In Our Local Collection

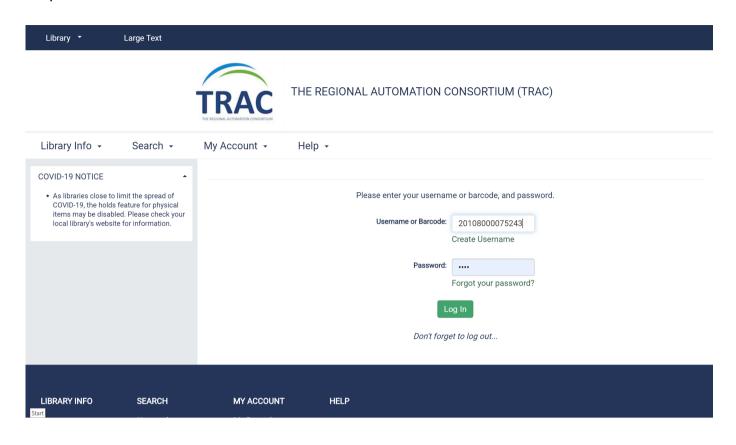
Let me start by saying that this is an imperfect system. It is designed so that you get books in the quickest way possible, whether that is from our library or another. That being said, there is no direct way to put a hold on a library book from our local collection unless you contact us. This tutorial, however will allow you to see if we have the book in our collection or not.

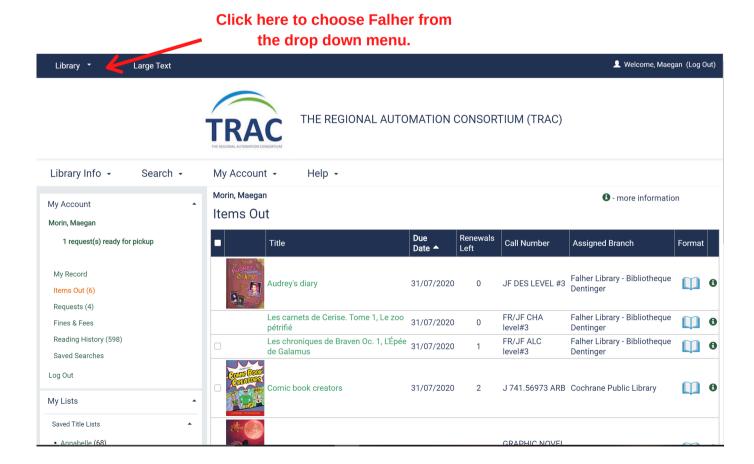
Begin by going to www.tracpac.ab.ca

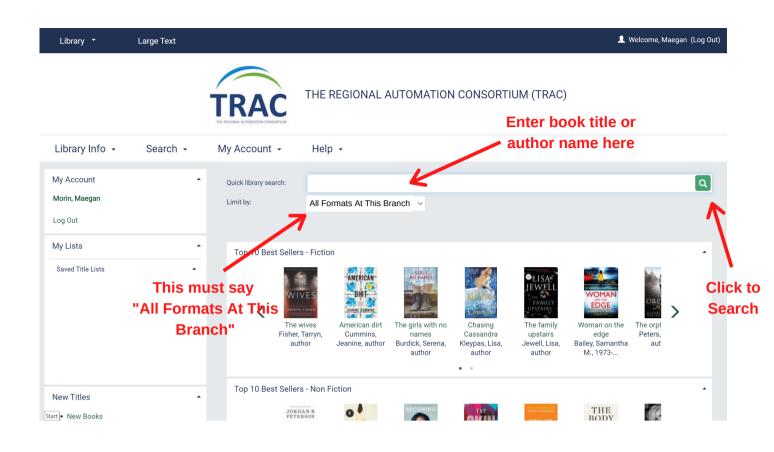


Enter your library card number and password then click/press Log In.

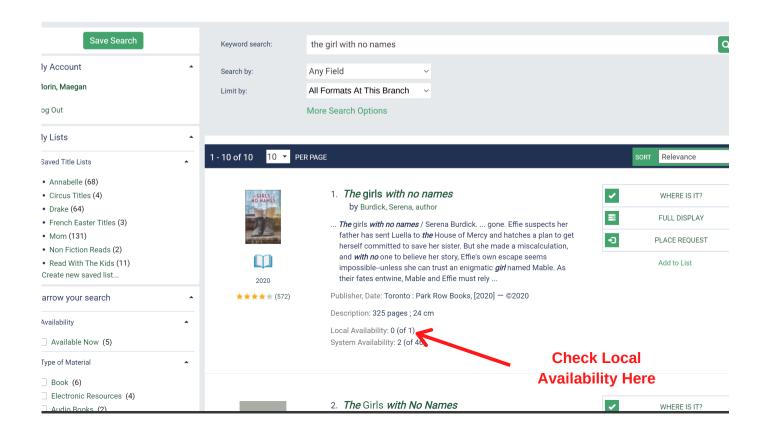
When we set up your account we set your password to the last four digits of your phone number. If this does not work, please contact us to reset it.



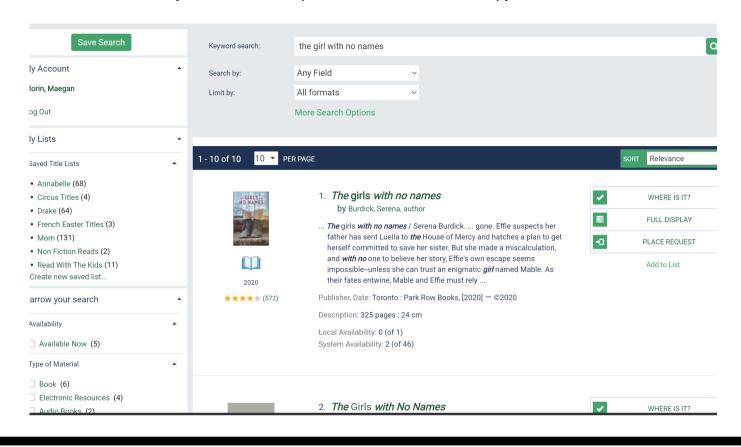




For this example I searched for the book "The Girls with No Name" and several results appeared. You can see in the first result that the Falher Library has one local copy and but that it is currently on loan.



Normally this is where it would end. You would click where it says PLACE REQUEST and the next available copy would be sent to you. However, at this time only the local collection is available to our patrons and so we ask that you contact us to place a hold on our local copy.



Thus ends the tutorial. If you have any questions or if you want to place a book on hold you can message us through the libraries <u>Facebook page</u>, email us at <u>librarian@falherlibrary.ab.ca</u> or call (780) 837-2776