

Falher Regional Intermunicipal Library Board Meeting Minutes

Tuesday May 7, 2024 in person

7:00 pm – 8:30 pm

Falher Library

Attendees

Lindsay Brown (Chair), Alyssa Pollard- by phone (vice-chair), Doreen Horvath (Library Manager), Mai Noosri-Bérubé, James Bell, Alain Blanchette, Luc Levesque, Alyssa Pollard

Regrets: Devon Zdeb, Alain Blanchette, Luc Levesque

Item	Topic for discussion	Motion	Action
1.	Meeting called to order @ 7:06pm ; motion to accept agenda	Mai 2nd James	carried
2.	OLD BUSINESS		
2.A.	Approval of Minutes from April	Mai	carried
	Motion to authorize the absence of Devon Zdeb, Alain Blanchette, and Luc Levesque	Mai	carried
2.B	<p><u>1.Business Arising From the Minutes</u></p> <p>1. Policy for staff to first aid - review</p> <p style="margin-left: 20px;">a. all job descriptions require employee to have first aid and CPR training.</p> <p style="margin-left: 40px;">i. appendix B- Job Descriptions</p> <p style="margin-left: 40px;">ii. Doreen will inform staff that it needs to be done by the end of August.</p> <p>2. Bake Sale- move of venue? close in the morning?</p> <p style="margin-left: 20px;">a. Doreen will talk to The Friends and discuss alternates to location/time etc.</p> <p>3. Manager wages- motion to move the current Library Managers wage to \$█/hour retroactive to April 1, 2024.</p> <p>4. change of date for June meeting- June 3, 5, 6? Tuesday doesn't work for Lindsay or James (Smoky River Regional meeting)</p> <p style="margin-left: 20px;">i. motion to move the next meeting to be moved to Wednesday June 5 at the Falher Library.</p> <p>5. discussion with McLennan library board- Lindsay and James talked with 3 members of the McLennan library board</p> <p style="margin-left: 20px;">a. discussed manager concerns (for McLennan)</p> <p style="margin-left: 40px;">i. they asked if Doreen was interested in more hours?, how would that look?</p> <p style="margin-left: 40px;">ii. would we be able to share a part timer so someone could get full time hours?</p> <p style="margin-left: 60px;">1. issue, we pay less as a starting wage than McLennan does.</p>	<p>accept as information</p> <p>James 2nd Mai</p> <p>James 2nd Alyssa</p> <p>accept as information</p>	carried
3.	NEW BUSINESS		
3.A.	<p><u>Library Manager Update (Doreen)</u></p> <ul style="list-style-type: none"> - staffing- student will start at the end of June <ul style="list-style-type: none"> - library open 30 hours/week - seniors week- June 6, going to the Villa to provide tech support and raffle off memberships - Grant- Doreen is unsure what to apply for after reading the description of the grant- it is for employment services, - CSJ- haven't heard anything. 		

	<p>-</p> <p>New Business</p> <ul style="list-style-type: none"> - motion to go into closed session- 7:41pm - motion to come out of closed session- 7:43pm 	<p>James 2nd Alyssa</p> <p>James 2nd Mai</p>	
3.B.	<p>Finances-</p> <ul style="list-style-type: none"> - Christine Pettyjohn is coming and will get the updates to Doreen ASAP 		
3.D.	<p>For next meeting</p> <ol style="list-style-type: none"> 1. 		
3. E	<p>Correspondence-</p> <ol style="list-style-type: none"> 1. grant opportunity 2. letter from Municipal Affairs 		
4.	<p>Next Board Meeting: June 5, 2024 at the library</p> <p><u>Subsequent meeting dates to be confirmed.</u></p> <p>2024 Board Meeting Dates (1st TUESDAY of the month excluding July and August) 7:00 – 8:30 pm at the library</p> <p><i>The Board must convene a <u>minimum</u> of three times per year per the Libraries Act; recommendations to meet key deliverable dates are highlighted in green on item 4 attachment.</i></p> <p><i>"Meetings 33(1) A board shall meet at least once every 4 months and at any other times it considers necessary." Per the AB Libraries Act, Part 5.</i></p>		
5.	<p>Adjournment at 7:45pm</p>		